

Recruiting VBC Coordinators (Paid Position)

To apply for this job, please send your resume and cover letter to the email address below.

Job Description:

- Attend VBC Planning Committee Meetings & Program Planning Committee Meetings; Take minutes & enforce action items
- Plan, supervise & execute the VBC program and closing ceremony in conjunction with the children's pastor, children's ministry coordinator, and VBC committee
- Assist in recruitment of all volunteers including assigning roles, plan and run volunteer training
- Give each volunteer a brief evaluation at the end of the camp for record
- Interact with parents about certain aspects of the camp (child placement, programming, special requests in regards to medical and grouping etc.)
- MC at the Closing Ceremony dinner

Requirements

- Must be 18+ and fluent in English
- Must be physically present in Toronto most of the time during the months of May to August in order to plan for camp and must attend VBC full time during the two weeks of camp
- Must have experience leading children in some capacity

For more information or to apply, please email Pastor Joanne at

Joanne.Lee@mcbc.com