

## **Recruiting VBC Coordinator, JK-SK Coordinator and LiT Coordinator (7 Week Paid Position)**

To apply for one of these jobs, please send your resume and cover letter to the email address provided at the bottom of these job descriptions. Should we deem you a suitable candidate, we will contact you for an interview.

### **VBC Coordinator Job Description:**

Term: Wed, June 17 , 2026-Tues, August 25, 2026

- Plan, supervise & execute the VBC program (Aug 10-21, with training being August 4-7) and closing ceremony (night of Thurs, Aug 20) in conjunction with the children and youth pastors, JK/SK coordinator, and LiT coordinator
- Assist in recruitment of all volunteers including assigning roles, planning and helping run volunteer training
- Plan various programs for children Gr 1-6 including but not limited to Bible lessons, group activities for 80 kids, and special events
- Assist in various camp-related admin including but not limited to creating camp calendars, class lists, tax receipts, etc.
- Interact with parents about certain aspects of the camp (child placement, programming, special requests in regards to medical and grouping etc.)
- MC at the Closing Ceremony dinner
- Must have experience leading 50+ children in some capacity

### **JK-SK Coordinator**

Term: Thurs, July 1, 2026-Tues, Aug 25, 2026.

- Plan, supervise & execute the VBC program (Aug 10-21, with training being August 4-7) and closing ceremony (night of Thurs, Aug 21) in conjunction with the children and youth pastors, VBC coordinator, and LiT coordinator
- Plan various programs for JK-SK children including but not limited to Bible lessons, games, arts and crafts, music, etc.
- MC at the Closing Ceremony dinner

**LiT Coordinator Job Description:**

Term: Wed, June 17 , 2026-Tues, August 25, 2026

- Plan, supervise & execute the LiT (Gr 7-8 Leaders-in-training) program (Aug 10-21, with training being August 4-7) and closing ceremony (night of Thurs, Aug 21) in conjunction with the children and youth pastors, VBC coordinator, and JK-SK coordinator. Lead and support various campwide initiatives (opening and closing in the morning, etc.)
- Assist in various camp-related admin including but not limited to creating camp calendars, class lists, tax receipts, etc.
- Interact with parents about certain aspects of the camp (child placement, programming, special requests in regards to medical and grouping etc.)
- MC at the Closing Ceremony dinner

**Requirements for ALL roles**

- Ideally 18+
- Must be fluent in English
- Must be physically present in Toronto during the months of July and August in order to plan for camp and must attend VBC full time during the four weeks of camp and the week of training prior to that

For more information or to apply, please email Pastor Joanne at [Joanne.Lee@mcbc.com](mailto:Joanne.Lee@mcbc.com)